

PORT OF GRANDVIEW

Regular Meeting #6 1313 W. Wine Country Rd., Suite #101 Tuesday, June 13th, 2023 Grandview, Washington 98930 6:00 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by President Richard Shenyer at 6:04 p.m. on Tuesday, June 13th, 2023 at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference. Present were Commissioners Richard Shenyer, Frank Lyall and Jim Sewell, Executive Director Randy Tucker.

2. PUBLIC PARTICIPATION - none

3. CONSENT AGENDA

a) Warrant Approval — 610-0210 — General Fund

- Warrants #6410 to #6423 in the amount of \$20,820.14.

b) Warrant Approval — 610-0220 — Construction Fund

- Warrant #1053 in the amount of \$3,116.34.
- Warrant #1050 in the amount of \$251,767.56.

c) Minutes of the May 9th, 2023, Regular Meeting

d) Minutes of the June 6th, 2023, Special Meeting

Commissioner Sewell moved and Commissioner Lyall seconded a motion to approve the Consent Agenda. Motion carried.

4. COMMUNICATIONS - Written & oral a) Yakima Co.

Treasurer Reports Fund Bal. 3/31/2023

610-0210-\$ 164,401.07

610-0220 - \$ 33,354.05

610-0240 - \$ 8,371.30

TIP- \$ **1,198,322.00**

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b) Port Auditor's Monthly Budget Report

c) Outstanding Debt Reports

Commissioner Lyall moved and Commissioner Sewell seconded a motion to accept the Communications Reports. Motion carried

Commissioner Sewell moved and commissioner Lyall seconded a motion authorizing the Port Commission's Secretary to act on behalf of the Commission's President should the President not be present and/or not able to carry out the duties of the office. Motion Carried.

5. EXECUTIVE SESSION —An Executive Session to discuss the disposal and/or acquisition of property and/or Personnel matters as permitted pursuant to RCW42.30.110 (1) was called to order by President Shenyer at 6:39 p.m. and expected to last 20 minutes. At 7:00 p.m., President Shenyer left the meeting and the Port office. Secretary Lyall assumed the Chair.

Secretary Lyall announced the meeting was being extended a further 30 minutes. No action is expected. The Executive Session adjourned at 7:30 p.m. with no action taken. The regular meeting continued at 7:33 p.m. with Commissioner Lyall in the chair. Commissioner Shenyer was not in attendance.

Commissioner Sewell moved and Commissioner Lyall seconded a motion to approve a letter of intent from Juan Arteaga and Graciela Arteaga Cruz to purchase Lot 3 in Grandview Business Park, for the purchase price of \$40,000 per acre subject to the terms and conditions contained therein.

Commissioner Sewell moved and Commissioner Lyall seconded a motion to approve a letter of intent from Richard S. Shenyer & Pauline J. Shenyer, to purchase Lot 2 in Grandview Business Park, for the purchase price of \$40,000 per acre subject to the terms and conditions contained therein. Motion Carried

Commissioner SHENYER returned to the meeting at 7:40 pm and assumed the Chair

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The Executive Director reported that the cluster mail box has been received and it will be installed by the new property owner

2) Pole Progress

Randy advised that that good progress was being made on the pole removal.

Personnel Manual Update

President Shenyer suggested that this matter be continued until the next regular meeting.

Port Retreat and Comprehensive Plan Update

The Executive Director advised that tentative arrangements have been made to tentatively hold the Retreat at Lake Chelan Oct. 28, following the WPPA Small Ports meeting.

a) Executive Director's Report

1) Disposition of Pump, Surplus Property Sale

The Executive Director reported that only one bid was received for the irrigation pump which was determined surplus on (February 14, 2023)

That bid was \$500 from Rick Gordon on condition that it worked.

Commissioner Lyall moved and Commissioner Sewell seconded a motion to accept the bid for the irrigation pump of \$500 from Mr. Rick Gordon on an "as is where is basis". MOTION CARRIED

Elwood Staffing

The Executive Director advised that he had engaged Elwood Staffing to obtain temporary help during Office Manager Mary Barnett's sick leave.

NEW BUSINESS

UPCOMING EVENTS

- a) **July 13-14, 2023** — WPPA 2023 Directors Conference, Hotel Indigo, Everett

- b) **July 24-26, 2023** — WPPA 2023 Commissioner Seminar, Alderbrook Resort, Union

- c) **Sept. 21-22, 2023** — WPPA 2023 Environmental Seminar, Silver Cloud Hotel, Point Ruston, Tacoma

- d) **Oct. 26-27, 2023** - WPPA 2023 Small Ports Seminar, Campbell's Resort, Chelan

- e) **Dec. 6-8, 2023** — WPPA 2023 Annual Meeting, Hilton Vancouver

b) **ADJOURNMENT** - The meeting adjourned at 8:06 p.m. The next Regular Meeting will be held at 6:00 p.m. on Tuesday, July 11th, 2023, at 1313 W. Wine Country Rd., Suite #101, Grandview, Washington and via Zoom teleconference.

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Respectfully submitted,

Frank A. Lyall, Secretary